

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input checked="" type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Nick Borrás	Telephone number: 0113 3787497	
Subject²:	Design & Cost Report for Traffic Management Capital Programme 2022/23		
Decision details³:	<p>The Chief Officer (Highways & Transportation);</p> <ul style="list-style-type: none"> i) Reviewed and approved the prioritised list of Traffic Management Capital schemes to the sum of £205,000 as identified in Appendix A for the 2022/23 capital year allocation; ii) Approved the design, consultation and (subject to the making of any necessary Traffic Regulation Orders – be this Speed Limit, Waiting/ Movement Restriction Order or Experimental Order), the implementation of the approved programme of works as detailed in Appendix B of this report; iii) Gave authority and requested the City Solicitor to advertise any Traffic Regulation Orders as listed in Appendix A (Speed Limit, Waiting/ Movement Restriction Order or Experimental Order and any related traffic calming measures and proposals pursuant to The Local Government Miscellaneous Provisions Act 1976 in relation to Hackney Carriages) as required to address/ resolve the problems identified for each scheme, and if no valid objections are received, to make, seal and implement the Orders and proposals as advertised; iv) Agreed to receive such other further reports as may be needed to address any objections received to advertised Orders or other matters arising from the detailed scheme proposals; v) Gave authority to incur expenditure of £205,000 (inclusive of any legal fees, staff fees and works costs) which will be funded by way of £200,000 from the Traffic Management Capital Programme and £5,000 from Horsforth Ward Members WBI contribution; and to commence the detailed design, consultation and implementation of the schemes described in Appendix B of this report; and 		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	vi) Approved the injection of a £5,000 contribution from Horsforth Ward Members WBI fund into the Traffic Management Capital Programme 2022/23
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) The decision is required to enable the progression and implementation of the Traffic Management Capital Programme for 2022/23
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision No other alternatives were considered. The 2022/23 Traffic Management Capital programme is specific.
Affected wards:	<ul style="list-style-type: none"> • Bramley & Stanningley; • Horsforth; • Killingbeck & Seacroft; • Little London & Woodhouse; • Middleton Park; • Otley & Yeadon; • Roundhay; • Temple Newsam; and • Weetwood.
Details of consultation undertaken⁴:	Executive Member Councillor Hayden briefed on the 15 th March 2022
	Ward Councillors Consultation on each scheme will be carried out with the respective Ward Councillors as part of the individual scheme design
	Chief Digital and Information Officer ⁵
	Chief Asset Management and Regeneration Officer ⁶
	Others
Implementation	Officer accountable, and proposed timescales for implementation Nick Borrás. Traffic Management Capital Programme to be implemented during the 2022/23 Financial Year
List of	Date Added to List:- 17 th March 2022

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

Forthcoming Key Decisions⁷	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁹ for call-in?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ¹⁰ Gary Bartlett, Chief Officer, Highways & Transportation	
	Signature <i>G J Bartlett</i>	Date: 06/04/22

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.